

ITIL[®] Practitioner

Certificate: ITIL[®] Practitioner
Duration: 3 days
Delivery: Classroom

Accreditor: PeopleCert on behalf of AXELOS
Credits: 3 in the ITIL Scheme

Course Description:

The case study driven ITIL Practitioner course offers practical guidance for professionals on how to adopt and adapt ITIL for their organization. This course is the next logical step for individuals who have earned the ITIL Foundation Certificate and are familiar with the 'what' and 'why' of ITIL. ITIL Practitioner will focus on the 'how'.

This immersive case study driven course is developed by practitioners for practitioners! During the 3-day course, individuals, teams, and organizations will learn to address the challenges faced by them due to IT Service Management (ITSM) improvement initiatives.

The course is packed with interactive assignments, tools, checklists, and guidance on how to make the improvement changes happen. You will learn to describe, explain, and distinguish among the various elements of being an ITIL Practitioner. Moreover, it helps you in practice solving, calculating, and applying the knowledge and techniques to a realistic scenario. The course also includes a toolkit and continuous learning track to give you an ongoing support throughout your improvement journey.

Audience:

This course is of interest for ITSM professionals. Whether working in customer service or involved in running projects, everyone should be able to identify, initiate, and successfully complete service improvement initiatives either small or large:

- IT Management
- IT Support Staff
- IT Consultants
- Business Managers
- Business Process Owners
- IT Developers



- Service Providers
- System Integrators

Learning Objectives:

Individuals certified at this level will have demonstrated the following:

- Understand the ITSM concepts that are important drivers of Continual Service Improvement (CSI)
- Able to apply the ITSM guidance principles in a real-world context
- Able to apply the CSI approach to manage improvements in a given organizational context
- Connect and align ITIL with other frameworks, good practices, and methodologies, such as Lean, DevOps, Agile, and SIAM
- Able to use metrics and measurements to enable continual improvement
- Understand how to communicate effectively to enable CSI
- Able to apply organizational change management to support continual improvement

Prerequisites:

- ITIL Foundation Certification

Course Agenda:

Day 1	Day 2	Day 3
1. Course Introduction	6. The Roadmap	8. Check, Control, and Redirect
2. The Journey	7. Metrics and Measurements (Lecture)	9. Stay Tuned
3. Organizational Change Management (OCM) (Lecture)	8. Check, Control, and Redirect	10. Guiding Principles (Lecture)
4. The Desire		11. The Nine Guiding Principles Videos*
5. Communications (Lecture)		Exam Preparation and Mock Exam I

Course Outline:

MODULE 1: COURSE INTRODUCTION

- Course Learning Objectives
- Course Agenda
- Module Learning Objectives
- Topics Covered in This Module
- Scenario-based Learning
- Course Structure



- Certification
- The ITIL CSI Approach
- Guiding Principles
- Get to Know Each Other

MODULE 2: THE JOURNEY

- Intent and Context
- References
- Relevant Glossary Terms
- Module Learning Objectives
- A Message from the CEO
- Current Challenges
- The CSI Approach: What is the vision? Where are we now?
- What is the vision?
- Where are we now?
- The Assignment
- Sources and Inputs
- Decision Time!
- Debrief

MODULE 3: ORGANIZATIONAL CHANGE MANAGEMENT (OCM)

- Intent and Context
- References
- Relevant Glossary Terms
- Module Learning Objectives
- Topics Covered in This Module
- Purpose and Approaches
- Essentials for Successful Improvement
- Implementing a Successful Change
- Continual Improvement of OCM

MODULE 4: THE DESIRE

- Intent and Context
- References
- Relevant Glossary Terms
- Module Learning Objectives
- The CSI Approach: Where do we want to be?
- Where do we want to be?
- Vision to Measurement Trail
- Our Goals and Value
- Never Lose the Big Picture!
- Company Requirements
- The Assignment
- Sources and Inputs
- Presenting the Power of the Story
- Debrief

MODULE 5: COMMUNICATIONS

- Intent and Context
- References



- Relevant Glossary Terms
- Module Learning Objectives
- Topics Covered in This Module
- Good Communication
- Communication Principles
- Communication Techniques
- Types of Communication

MODULE 6: THE ROADMAP

- Intent and Context
- References
- Relevant Glossary Terms
- Module Learning Objectives
- The CSI Approach: How do we get there?
- How do we get there?
- Refresher: Five Major Aspects of Service Design
- Refresher: Balanced Scorecard
- Mixing Frameworks and Methods
- A Message from Lynda, Head of PR
- The Assignment
- Sources and Inputs
- Getting into Character: You are EJ Airways!
- A Message from the CEO
- Meeting Time
- Debrief

MODULE 7: METRICS AND MEASUREMENTS

- Intent and Context
- References
- Relevant Glossary Terms
- Module Learning Objectives
- Topics Covered in This Module
- Metrics and Measurements in CSI
- Cascades and Hierarchies
- Metrics Categories
- Assessments
- Reporting

MODULE 8: CHECK, CONTROL, AND REDIRECT

- Intent and Context
- References
- Relevant Glossary Terms
- Module Learning Objectives
- The CSI Approach: Did we get there?
- Did we get there?
- Refresher: DIKW Model
- Benefits Realization
- Progress Iteratively
- The Assignment
- Sources and Inputs



- Analysis Time
- Stop Your Work
- Discussion Time
- Debrief

MODULE 9: STAY TUNED

- Intent and Context
- References
- Relevant Glossary Terms
- Module Learning Objectives
- The CSI Approach: How do we keep the momentum going?
- How do we keep the momentum going?
- Resistance Management Plan
- Reinforcement with Balanced Diversity
- The Assignment
- Sources and Inputs
- CEO's State of Mind
- Debate Time
- Debrief

MODULE 10: GUIDING PRINCIPLES

- Intent and Context
- References
- Relevant Glossary Terms
- Module Learning Objectives
- Topics Covered in This Module
- The Guiding Principles
- Applying the Guiding Principles

MODULE 11: THE NINE GUIDING PRINCIPLES VIDEOS

Exam Information

Exam Facts

Delivery	Online
Format	Open book
Proctoring	Web proctored
Duration	2 hours and 15 minutes (33 minutes extra for non-native English speakers)
# of questions	40, simple multiple choice (1 mark per question)
Pass Grade	70%



Exam Prerequisites

Prerequisites for taking this exam include:

- Have completed the ITIL Foundation certification

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