

BUSINESS ANALYSIS MASTERY (CBAP Exam Prep)

Competency-based training designed to build the understanding and application of business analysis skills, tasks, tools and techniques, and validates key competencies based on the Business Analysis Body of Knowledge (BABOK® Guide) – the global standard for the practice of business analysis.

Being a business analyst or having the skills of one is essential to the success of business organizations nowadays. In this course, delegates will delve into the role, tasks and responsibilities of the business analyst (BA). Learn effectively to select and employ elicitation, analysis and design techniques for ensuring business need and requirements and optimum solution proposition.

Through an extensive practical workshops and hands-on exercises, participants will learn to:

- ✓ Define the scope of work, analyze business needs.
- ✓ Master requirements-elicitation techniques that will work for a variety of projects and audiences.
- ✓ Dissect, package, document, communicate, and manage requirements effectively.
- ✓ Practice working progressively towards formulation of a business solution design.

The course will empower organization through their program delegates to apply these skills practically in their business analysis as an effective Business Analyst, immediately reducing rework & cost, adding value and building effective relationships with project stakeholders.

The mastery course will emphasize on know-how of the advanced business, financial and decisions analysis techniques.

Target Audience

This course targets professionals with the following background:

- Business Analysts seeking to upgrade their skillsets to a BA Leadership position
- Technical Managers, Product Managers, Projects Managers and scrum masters.
- Systems Architects, Design and Development Teams.
- Testing, Support, Integration, Operations and Implementations professionals for standardizing BA Practices.

It is recommended that a minimum of 5 years experience in business analysis, project management, software development, testing or solution design prior to taking BA mastery course.

Duration

5 days (35 Hours)

Course Outlines

Day-01

Introduction

- What is Business Analysis?
- Who is the Business Analyst?
- Structure of the (BABOK) Business Analysis Body of knowledge.
- Knowledge Areas.

Business Analysis Key Concepts

- The Business Analysis Core Concept Model (BACCM)
- Key Terms
- Requirements Classification Schema
- Stakeholders
- Requirements and Designs

Day-02

Business Analysis Planning and Monitoring (KA#1)

- Plan Business Analysis Approach
- Plan Stakeholder Engagement
- Plan Business Analysis Governance
- Plan Business Analysis Information Management
- Identify Business Analysis Performance Improvements

Elicitation and Collaboration (KA#2)

- Prepare for Elicitation
- Conduct Elicitation
- Confirm Elicitation Results
- Communicate Business Analysis Information
- Manage Stakeholder Collaboration

Workshop

Exam preparation (Q&A)

Day-03

Strategy Analysis (KA#3)

- Analyze Current State:
- Define Future State:
- Assess Risks
- Define Change Strategy

Requirements Life Cycle Management(KA#4)

- Trace Requirements
- Maintain Requirements
- Prioritize Requirements
- Assess Requirements Changes
- Approve Requirements

Workshop

Exam preparation (Q&A)

Day-04

Requirements Analysis and Design Definition(KA#5)

- Specify and Model Requirements
- Verify Requirements
- Validate Requirements
- Define Requirements Architecture
- Define Design Options
- Analyze Potential Value and Recommend Solution

Data Modelling (Techniques)

- Entity-Relationship Diagram
- Class Diagram (UML)

Process Modelling (Techniques)

- Flowchart
- Business Process Model and Notation (BPMN)
- Activity Diagram

Workshop

Exam preparation (Q&A)

Day-05

Solution Evaluation(KA#6)

- Measure Solution Performance
- Analyze Performance Measures
- Assess Solution Limitations
- Assess Enterprise Limitations
- Recommend Actions to Increase Solution Value

Underlying Competencies

- Analytical Thinking and Problem Solving
- Behavioral Characteristics
- Business Knowledge
- Communication Skills
- Interaction Skills
- Tools and Technology

Workshop

Exam preparation (Q&A)

Full recap.